

**Ponto Lake Township
Regular Meeting Minutes
November 9th, 2021
Town Hall and Emergency Services Building**

Chair Bob Litke called the meeting to order at 7:00PM.

Present – Board Chair; Bob Litke, Supervisors; Mike Prosocki, Jon Lacho; Treasurer; Nan Ladehoff, Clerk, Jenna Prosocki.

Guests –Dennis Mickelson, Duane Larson

The Pledge of Allegiance was recited by all.

Meeting Minutes for October 2021 were approved with changes

Treasurers Report for October 2021 was read and approved. Nan requested to transfer \$16,964.25 from the general fund to the building fund. Resolution 2021-14 to transfer funds was approved.

Attendees Issues Addressed/Public Comment - no attendee issues were addressed.

Review of Claims and Disbursements – Completed

Opening of the Mail – Completed

Reports

Road – Jon

Lake Hattie Dr SW graveling has been completed by Schrupp excavating. Projects in progress include graveling of 20th St NW and leaf blowing of all township roads. The mailbox issue on 20th St NW has been resolved by relocating the boxes.

Township Building and Cemetery – Mike

Caps from the sewer vents were removed this past month.

EMS – ISO – Bob

The ISO rating is not determined by the township. Insurance companies are responsible for updating the rating. In order to update, they may request a written letter with the new emergency services location. Sending a letter to all township residents was discussed.

New Business

Arca Search - Nan

The cost of updating road records, resolutions, cemetery records and new building photos was discussed and approved.

Worker's Compensation Insurance – Jenna

The workers compensation insurance invoice will be paid next month. The state audit report will be submitted in January.

Old Business

Cemetery Records

Current cemetery records are presently handwritten by the cemetery manager, Kathy Soukup. It was discussed that the records should be kept in digital form. Kathy has been researching options. Nan will be meeting with Kathy to further discuss these options in detail.

12th Ave NW (Back 40 Spur) 2022 Realignment

Options for completing this project in 2022 were discussed. MNDOT will only fund graveling of the project. Tar and millings were discussed. Jon will research options and report back.

Noise Reduction for Town Hall

Ceiling tile options were discussed along with other seating arrangements for meeting. The board will try rearranging prior to purchasing tiles to reduce the echo in the meeting room.

Donations – No new donations were received this month.

Adjourned – 8:14PM

The next meeting is December 14th, 2021.

Respectfully submitted by Jenna Prososki, Clerk

Jenna Prososki, Clerk

Robert Litke, Chair
